



Ref: DIO1805

Project Support – Trainee Accounting Technician

Position

Diomac is seeking to recruit a **Project Support – Trainee Accounting Technician** based in The Kerry Technology Park, Tralee, Co. Kerry, Ireland to support a growing number of DIOMAC ERP customers. The successful candidate will provide support to the Diomac finance team and to our increasing customer base. The role will also include involvement in financial reporting and data analytics.

Company Profile

Diomac is a dynamic and progressive software development company.

Our Software, Diomac ERP, is a fully integrated management information system providing solutions for production, traceability, financial reporting and analytics to business owners and senior management.

The system is targeted at SME companies with factories who want to have full visibility of products in terms of both cost build and traceability from intake all the way to customer.

Diomac's customers are largely based in Ireland and the UK but we also have clients in France, South Africa and USA.

Due to a sustained period of growth the Company is now recruiting for a number of new positions. This position will give the successful candidate further opportunities to advance their career within DIOMAC.

Qualifications & Technical Skills

- Minimum Requirement - Accounting or Business NFQ Level 5
- Practical experience in any areas of business including production, accounting or marketing especially using any computerised business systems such as an accounting system would be an advantage
- High level proficiency in Excel would be an advantage.

General Skills

- Desire to work within finance
- Attention to detail and a high level of accuracy with numbers.
- Excellent problem-solving skills
- Knowledge of double entry posting
- Ability to prioritise your workload.
- Interpersonal skills; as you will regularly be in contact with customers
- Ability to work as part of a team.

Interested candidates should submit a CV and cover letter by email to: deirdre.carr@diomac.com

Closing Date for receipt of applications is Friday 28th of September 2018.