



Ref: DIO1806

Project Support Administrator - SQL Database Management and Data Migration

Position

Diomac is seeking to recruit a **Project Support Administrator** based in The Kerry Technology Park, Tralee, Co. Kerry, Ireland to support a growing number of DIOMAC ERP customers. The successful candidate will assist in the management, planning, implementation and support of DIOMAC ERP to our increasing customer base. The role will also include involvement in strategic planning and decision making in the areas of marketing and business development.

Company Profile

Diomac is a dynamic and progressive software development company.

Our Software, Diomac ERP, is a fully integrated management information system providing solutions for production, traceability, financial reporting and analytics to business owners and senior management.

The software is developed in VB .Net with SQL Server backend, Standard Reporting is in Crystal Reports and Analytics is via Diomac Cube (Excel Pivot as user interface).

The system is targeted at SME companies with factories who want to have full visibility of products in terms of both cost build and traceability from intake all the way to customer.

Diomac's customers are largely based in Ireland and the UK but we also have clients in France, South Africa and USA.

Due to a sustained period of growth the Company is now recruiting for a number of new positions including **IT or Business Graduates**. This position will give the successful candidate further opportunities to advance their career within DIOMAC.

Qualifications & Technical Skills

- Computing/Business Degree Required
- Practical experience in any areas of business including production, accounting or marketing especially using any computerised business systems such as an accounting system or multimedia would be an advantage
- Knowledge of Databases and managing same would be beneficial
- Knowledge of reporting systems such as Crystal Reports or Excel pivot reporting desirable

General Skills

- A genuine interest in business and the world of Information Technology
- An understanding of how to build customer relationships
- Excellent problem-solving skills
- Attention to detail
- Interpersonal skills; as you will regularly be in contact with colleagues and/or customers.
- The ability to prioritise your workload.
- The capacity to clearly explain a technical problem to a customer/colleague.
- Outstanding listening and questioning skills.

Interested candidates should submit a CV and cover letter by email to: deirdre.carr@diomac.com

Closing Date for receipt of applications is Friday 28th of September 2018.